

# THE MARKET



The Ice House

## 2016 Application

Application deadline May 14, 2016

Farm/Business Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

May we list your contact information on The Market website?  Yes  No

What is your preferred method of communication?  Email  Telephone  Mail

I am a:  Farmer  Value Added Producer  Craft vendor

If you are a farmer, how many acres do you have under cultivation? \_\_\_\_\_

Please provide a description of your business:

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The Market will operate Sunday's from **10am-4pm**, from **May 29<sup>th</sup>** through **October 16<sup>th</sup>**. The Market will be held at 311 Purdytown Turnpike, Lakeville PA 18438.

This is a rain or shine event as it is indoor/outdoor. Outdoor vendors are permitted to bring with them a 10'x10' tent.

Stall spaces inside are approximately 12' wide by 9' deep and outside are 10'x10'

Please indicate preference for space:  Indoor  Outdoor

There are no guarantees and spaces are first come first serve however, food vendors will have priority on indoor spaces.

Permanent indoor stalls are available if interested in attending the entire season.

Would you like a permanent stall?  Yes  No

Please indicate which markets you are planning to attend over the course of the market season. There is no minimum requirement but we encourage consistent attendance.



## **Vendor Compliance and Indemnity Agreement**

I/We, the undersigned, have read and understand the Rules and Regulations of The Market at The Ice House and agree to abide by all the Rules and Regulations as stated in the application.

I/We further agree to operate in my/our designated stall space in accordance with the Rules and Regulations and pay all applicable fees as defined in these Rules and Regulations.

I/We further understand that failure to comply with the Rules and Regulations of The Market could mean dismissal from the event.

As a vendor applying to participate in The Market at The Ice House, I/We agree to SAVE, HOLD, HARMLESS AND IDEMNIFY, The Market at The Ice House, Sculpted Ice Works Inc., The Market Board Members and all officers of the corporations from any and all liability or responsibility pertaining to any damages to person or property on the site assigned to me/us by The Market at The Ice House, when such damages or liability arise out of acts of my/our own, or of my/our employees or associates located at the site.

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Name (printed)

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Signature

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Date

## Additional Application Materials

Include copies of any applicable certificates, e.g.: Commercial Kitchen Permits, Organic Certification, Dairy Processing Plant, Sales Tax, Nursery License, etc.

Include a copy of Certificate of Insurance for General Liability naming Sculpted Ice Works Inc. as an Additional insured.

Return your application as soon as possibly but before May 14<sup>th</sup>. Applications will be considered after that time if stalls are still available.

Mail application to:  
The Market  
c/o Kathryn Bauer  
311 Purdytown Turnpike  
Lakeville, PA 18438

For further questions contact market administrator:  
Kathryn Bauer  
570-226-6246  
[iceworkskat@gmail.com](mailto:iceworkskat@gmail.com)

# **The Market at The Ice House**

## **Rules and Regulations**

**Mission of the market:** Our mission is to improve and provide a variety of local goods to the Greater Lake Region area. We strive to encourage the motto “Shop Local” to promote growth within our community through local farmers and artisans.

### **Rules the market will live by**

- A.** Membership is open to producers in the surrounding region. A selection committee with the best interest of the market in mind votes membership on. The market believes that competition produces the best products. All applications will be considered, however, vendor selection may be based on how many of a given type of vendors is already approved at the market.
- B.** Only food products may be brokered and then only 20 % of a vendor’s selection may be brokered at any given time. Brokered items are limited to area fruits and vegetables, local farm raised meats, and products like pickles. These items may only be brokered if no other vendor/grower is producing these items. The selection committee must approve brokered items.
- C.** The selection committee/manager/market contact, reserves the right to inspect farms, both announced and unannounced, to verify that products sold at the market are actually produced by members and in enough quantity to support the sale of those products.
- D.** All necessary certificates and permits required by a vendor must be in place at the time of the market. All health department rules and regulations are to be followed. It is the responsibility of the member to know what is necessary. Failure to comply can bring about dismissal from the market and a loss of membership
- E.** Weekly stall fees are \$25 per stall and must be paid weekly. Vendors may pay for the entire season –at time of application- if they are so inclined.
- F.** Rudeness is to be avoided. Rudeness to other vendors, customers and market manager or contact could result in membership cancellation.
- G.** The market manager or contact is responsible for the orderly running of the market. Vendors will comply with the manager/contacts wishes regarding the operation of the market such as: placement, signage, tardiness etc.
- H.** Tardiness is not allowed at the market. Vendors will show up a minimum of ½ hour before market opens and be ready to sell at the time of market opening. Vendors maybe sent home it they are consistently late and will not be allowed in the market unless they arrive in a timely fashion.

## **Market Guidelines for Selling at The Market at The Ice House**

- A.** A *professional* sign announcing the business name and location is strongly suggested along with highly visible prices. A barn wood sign can be made for you upon request for a \$40 fee.
- B.** Members are required to provide their own tables, chairs, signage, displays and tents. EZ-up tents are suggested for outdoor spaces. Tent weights are a must. Unweighted and untied-down tents may subject the vendor to fines of \$10 per incident after the first verbal warning.
- C.** Pre opening sales are frowned on and are discouraged unless otherwise approved by the market manager/contact
- D.** Members are responsible for their area; please clean up any garbage or debris generated by selling at the market. Have garbage receptacle readily available to customers.
  - E.** No loud music will be allowed.
  - F.** No discrimination is allowed.
- G.** A product knowledgeable representative should attend the market if the Member cannot.
- H.** Violation of the rules will be addressed with a verbal warning. After the verbal warning has been given a member may be dismissed from the market and membership in the The Market may be withdrawn.